



500 Court Street ~ Martinez, CA 94553

Your comments and suggestions are welcome.

e-Mail the Communications and Community Relations Office at info@4cd.net

The Employee News for April 2008

Budget Forums Begin April 14

You are invited to attend an upcoming budget forum hosted by Chancellor Helen Benjamin and Finance and Administration staff.

These forums have been planned to provide an update on the District's current budget and to review the 2008-09 budget outlook and impact of the state's fiscal problems on the District. The need for enrollment growth and the importance of student retention will also be discussed.

DATE	LOCATION	TIME	LOCATION
Monday, April 14	Brentwood Center	11:00 a.m.	Room 12
Thursday, April 17	District Office	9:00 a.m.	Board Room
Thursday, April 17	DVC	2:00 p.m.	BFL Community Room
Wednesday, April 23	CCC	1:00 p.m.	HS-101
Monday, April 28	LMC	9:00 a.m.	Library Community Room, L109
Monday, April 28	San Ramon Campus	1:00 p.m.	W-204

Tenured Faculty Honored

An achievement of tenure reception honoring newly tenured faculty for the 2008-09 academic year was held prior to the March 26, 2008, Governing Board meeting. The honorees are: **Joseph DeTorres**, Business (CCC); **Pamela Hawkins**, Management (DVC); **Colin McDowell**, Nursing (LMC) and **Randy Watkins**, Computer Information Systems (CCC).

The honorees in attendance were introduced by their college president who shared a few personal comments and congratulations. In addition to the Governing Board and administrators, the festive occasion drew well-wishers from among the faculty's colleagues, family, and friends.

"I'm lovin' it," exclaimed Pamela Hawkins when asked about her four years in the classroom after 14 years working in management at



Extending warm congratulations to Pamela and Colin (forefront) were presidents (left to right) McKinley Williams (CCC), Judy Walters (DVC) and Peter Garcia (LMC) Governing Board VP Sheila Grilli (in red) and Member Dr. Anthony Gordon (far left).

DVC. Hawkins remarked, "Being with students is like being plugged into the fountain of youth."

Prior to becoming a professor at LMC, Colin danced professionally in London and New York for 20 years. It is well-known that he will break out in a dance in the classroom if he sees his students' eyes becoming "glazed over," noted President Peter Garcia.

Be sure to congratulate our new tenured faculty members!

CCC Power Outage Sparks \$5,000 Sponsorship

By Michele Jackson, Outreach Coordinator

Something good came out of a power outage at CCC on March 14. I refused to cancel a meeting with KBLX so we met at the Ground Round Restaurant up the street. As a result of this meeting, CCC secured a \$5,000 sponsorship from KBLX for the Culinary Food & Wine event on April 27.

KBLX is giving the college many options for the FREE advertising, including 30/60 second commercials, a news interview (with Niki on the morning show), a one-hour interview on the Public Affairs Show (to air on Sunday mornings), ticket give-away campaign, and Website stream. KBLX, 102.9 FM, is known as *The Quiet Storm*.

KBLX has a tremendous "Food & Wine" listening audience and I trust that CCC's partnership with KBLX has only just begun!

First District Information Security Officer on Board

Adam Jacobs (pictured in the server room) brings a couple of important credentials to his



new role as the District's first information security officer. He has academic degrees in computer science from both Harvard (B.A.) and Stanford University (M.A.). He is also a Certified Information Systems Security Professional (CISSP), a certification granted by the International Information Systems Security Certification Consortium.

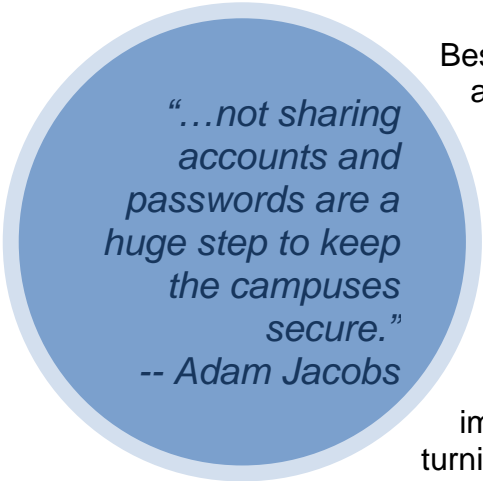
Since coming on board in November 2007, Jacobs has been working out of the District Office with the District's computer network staff, and reports to Associate Vice Chancellor/Chief Information Officer Mojdeh Mehdizadeh. The position was created after a 2006 independent audit requested by Mehdizadeh. "Their No. 1 recommendation to us was to hire a full-time position as an information security officer," Mehdizadeh says.

“A lot of important measures were already in place,” notes Jacobs, who collaborates with all three District campuses. He says it is a growing trend for organizations the size of the District to have a dedicated individual who is strictly devoted to information security, bringing coherence to everyone’s efforts.

Jacobs is primarily addressing four areas:

- Developing security policies and procedures
- Implementing enhanced information security
- Being available to respond to events
- Letting everyone know what good practices are

The need for security has arisen as work increasingly involves information technology, points out Mehdizadeh. Information security can be integrated into planning at the earliest stages. “As we implement new technologies, Adam is in the mix and looking at it from a security standpoint,” she says. For instance, he is assessing the demand and capacity for using network resources.



“...not sharing accounts and passwords are a huge step to keep the campuses secure.”
-- Adam Jacobs

Besides technical work carried out behind the scenes, Jacobs adds individual actions that also contribute to information security. “Putting on a screensaver with a password when you walk away, even just for a second, and not sharing accounts and passwords are a huge step to keep the campuses secure,” Jacobs says.

“A lot of it is cultural—individuals getting in the habit of locking screens when they walk away, and co-workers giving them a hard time if they don’t. People understand the importance, just like locking your house or car. It’s a matter of turning understanding into action.”

District Governance Council Represents Constituent Groups

The District Governance Council (DGC) is comprised of constituency representatives from faculty, management, classified, students and other key District personnel.

The purpose of DGC is to provide a forum for strengthening the participation of representative groups to meet, discuss and debate issues of Districtwide concern while acknowledging the autonomy of the individual colleges and respecting the role that training, education, and experience play in individual influence and participation. DGC also influences Districtwide policies and procedures by making well-informed decisions and forwarding them as recommendations to the Chancellor and/or Governing Board in accordance with operational procedures.

Meetings are held monthly from 1:00 p.m. to 3:00 p.m. at the District Office located at 500 Court Street in Martinez. The meetings are open to the public. The next meeting is scheduled for Tuesday, April 22, 2008.

Contact the DGC Chairperson **Amy Rutherford** at dgcchari@4cd.net

District Receives \$287,374.28 PG&E Rebate

Pacific Gas and Electric (PG&E) Company officials Tom Guarino, Government Relations representative, and Jerry Long, account executive, were on hand at the March 26, 2008, Governing Board meeting to present the first rebate check to the District.

The check for \$287,374.28 represents energy efficiency rebates as noted below:

Contra Costa College	Lighting and Plug Load	\$65,502.15
Diablo Valley College	Lighting and Plug Load Retrofits	\$125,339.10
District Office	HVAC, Lighting, and Plug Load Retrofits	\$52,251.68
Los Medanos College	Lighting, and Plug Load	\$44,281.35



Receiving the PG&E rebate check are (left to right) Chancellor Helen Benjamin, Board member Jo Ann Cookman, Chief Facilities Planner Ray Pyle, Board Vice President Sheila Grilli, PG&E Account Representative Jerry Leong, PG&E Government Relations Representative Tom Guarino, Board Member Dr. Anthony T. Gordon, and Board Student Member Pamela Hampton.

The rebate is used in combination with Measure A funds to implement the energy efficiency measures. Guarino informed the Governing Board that voters leverage bond resources through partnerships such as the one in which the District and PG&E are engaged.

The District's Chief Facilities Planner **Ray Pyle** noted that the District's voluntary participation in PG&E's energy efficiency strategies will bring additional rebates over time and meet the District's goal to reduce energy consumption and its corresponding impact on the environment.

The District expects to receive rebates for its solar parking canopies projects in the near future. It was also noted that the District will routinely participate in the application process for PG&E rebate consideration.

Classified Employees Informed

An attentive group of over 80 classified employees participated in a recent "Chancellor's Chat." Employees gathered to hear comments from key administrators and managers on topics of importance, including budget, computer security, enrollment, emergency preparedness, Datatel, and ethics.



Chancellor Helen Benjamin reported a District enrollment growth projection in 2007-08 of 2.8%, after years of decline. "Our focus needs to be on recruiting and retaining students," said Benjamin. We all share in the responsibility to provide our students with an outstanding experience in and out of the classroom and to encourage prospective students to come to college to attain their educational goals.

Associate Vice Chancellor/Chief Information Officer Mojdeh Mehdizadeh announced a Datatel training program for Colleague has been developed and is in review by the Chancellor's Cabinet. The training program includes the establishment of Process Expert Teams, improved processes through use of technology, opportunities to share best practices and to become more involved in the state-wide Datatel users group (3CDUG).

District Emergency Services Coordinator Teddy Terstegge updated employees on Districtwide emergency preparedness activities, including the purchase of an emergency generator for each college, an emergency trailer for the District Police Department (with plans to purchase additional trailers for each campus), and the receipt of nearly \$10,000. in grant funds for public education materials.



In an effort to increase the awareness and preparedness abilities of our District, Officer Terstegge has developed a one-hour block of emergency procedures training for employees. To date, this training has been provided to over 100 new-hires. Additional training opportunities for in-service of District employees are being developed and will be made available later this year.

With the implementation of the District's Community Emergency Response Team (CERT) Program, approximately 70 employees have completed the basic 24-hour course of training. The CERT program is nationally recognized and well-supported at local, regional, and state levels. It provides community members with basic skills that allow them to safely assist in times of emergency or disaster. Although CERT groups have been trained and are being organized at Los Medanos College and Diablo Valley College, new classes will be offered soon at Contra Costa College and other District locations.

New Employees Join the District

The District's welcome mat is out for the following new employees as noted in the March 2008 Governing Board agenda.

CLASSIFIED

Location	Name	Title
CCC	William Bell	Police Services Officer
District Office	John Brooks	Senior Computer and Network Specialist
DVC	Jane Kincaid	Evening Program Monitor
	David Martinez	Police Services Officer
	Jennifer Milton	Senior Admissions/Records Assistant
LMC	Javon Sanders	Police Services Officer
	Robin Scheier	PBX Operator-Receptionist
	Jamila Stewart	PBX Operator-Receptionist

MANAGEMENT

Location	Name	Title
District Office	Brian Adair	Director of Facilities Support

Kudos to Chancellor Benjamin

Chancellor Helen Benjamin was recently honored as one of the East Bay Business Times 2008 Women of Distinction. The award recognizes local women who are making a difference in their community.

Judy Jacobs, East Bay Business Times associate editor, wrote in a recent column, "Honorees are proof that women are continuing to make remarkable achievements and inroads in areas that were not too long ago off limits to them. And they're also very involved in their communities, volunteering their time to serve on nonprofit boards, leading organizations, getting involved in their children's activities and mentoring other women at their own companies and through professional associations."

The following are responses to several questions Helen was asked as part of the nomination process. They are reprinted here to better acquaint you with Helen. The full article appears in the February 29, 2008, issue of the "East Bay Business Times."



Helen sharing a light-hearted moment in the Chancellor's Office.

Person you would most like to meet and why: At this moment, that person is Fannie Lou Hamer, civil rights activist and truly a woman of courage. She placed her own life at the risk for the cause of freedom.

Favorite activities outside of work: Spending time with my friends, reading really good books, watching great movies, scrapbooking and walking!

First job: A babysitter at the age of 14.

Proudest accomplishment: I have no accomplishment of which I am most proud. I do, however, look forward to the day when my

current piano lessons result in my being able to play a piece of classical music without error. That will be a proud moment!

Community involvement/volunteer activities: I currently serve on the John Muir Physicians Network board, the Contra Costa Council, and the Yosemite National Institutes board of directors, among others. I serve at the national level on the board of the American Association of Community Colleges and as a mentor for those who aspire to the community college presidency.

Congratulations, Helen!

Governing Board Meeting Set for April

The Governing Board is scheduled to meet according to the following schedule on Wednesday, April 30, 2008, in the Library at Los Medanos College, 2700 East Leland Road, Pittsburg

Open Session: 4:30 p.m.

Board agendas, attachments, and minutes are available at the following link:

http://www.4cd.net/governing_board/agenda.asp.

LMC Foundation Welcomes Governing Board

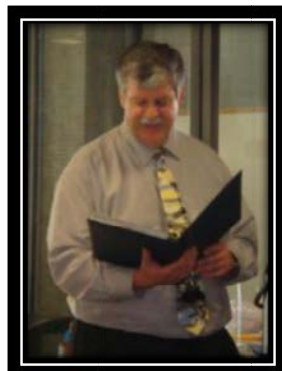
As part of the upcoming Governing Board meeting and study session, the LMC Foundation will host a welcoming reception for the Governing Board members in the Art Gallery beginning at 6:00 p.m. This event is one way the Governing Board and college foundation members can work together to build stronger relationships. Similar events will be conducted at DVC and CCC when the Governing Board holds their meeting at those campuses later this year.

Doug Roberts Assumes New Post

Moving on to Santa Rosa Junior College after 14 years at CCCCD, Associate Vice Chancellor of Finance and Administration Doug Roberts was honored at a farewell reception held on March 27, 2008. The reception was attended by colleagues from the colleges and District Office, who thanked Doug for his stewardship of the District's budget, friendship, and sense of humor.

Snapshots from Doug's farewell show him in a reflective moment (top photo) as he looks through a memory book presented to Doug by his staff. In the bottom photo, Doug creates laughter with his comedy routine impersonating W. C. Fields.

We wish you well, Doug!



Contra Costa Community College District

Contra Costa College • Diablo Valley College • Los Medanos College • Brentwood Center • San Ramon Campus • Walnut Creek Center

BOARDreport

The Governing Board believes in open lines of communication
with employees and the community

Contra Costa
Community
College District

participate in decisions

BOARD MEMBERS

**Tomi Van de Brooke, President (Ward II) • Sheila A. Grilli, Vice President (Ward III) • John T. Nejedly, Secretary (Ward IV)
Dr. Anthony T. Gordon (Ward I) • Jo Ann Cookman, (Ward V) • Pamela J. Hampton, Student Trustee**

The Governing Board of the Contra Costa Community College District is comprised of five trustees elected from the individual wards and one student member with an advisory vote selected on a rotating basis from our colleges. The Governing Board typically meets on the last Wednesday of the month in the George R. Gordon Education Center, 500 Court Street, Martinez. Regular meetings/study sessions are also held three times a year at the colleges and centers. You can reach the Governing Board by calling (925) 229-1000, ext. 1204. Minutes of the meetings are available online at www.4cd.net/governing_board/minutes07_08.asp

Governing Board Regular Meeting of March 26, 2008

The Contra Costa Community College District (CCCCD) Governing Board met in the George R. Gordon Education Center on March 26, 2008. The regular meeting began with a closed session at 4:30 p.m., followed by open session at 6:00 p.m.

Highlights of the meeting are:

Welcome for Newly Tenured District Faculty

The Governing Board welcomed the following newly tenured faculty at a reception held in the District Office lobby:

Joseph DeTorres, Contra Costa College
Pamela Hawkins, Diablo Valley College
Colin McDowell, Los Medanos College
Randy Watkins, Contra Costa College

PG&E Delivers Initial Rebate Check of \$287,374.28

PG&E's Tom Guarino and Jerry Leong presented the Governing Board with a \$287,374.28 rebate check for energy efficiency improvements completed so far. A total of almost \$7.5 million in rebates will be given back to the District and returned to the Measure A Bond fund that can be used for additional infrastructure improvements.

CCC Educational/Facilities Master Plan Report

CCC president McKinley Williams presented his college's educational and facilities master plans.

Governing Board Welcomes New Measure A Bond Oversight Committee Member

The Governing Board approved Ed Balico to replace Maria Alegria, representing foundation interests at Contra Costa College.

Diablo Valley College's 3/14/08, Special Report to the Accrediting Commission for Community and Junior Colleges (ACCJC)

DVC president Dr. Judy Walters presented the DVC response to the nine recommendations offered by the July 2007 ACCJC Special Visiting Team regarding the unauthorized changing of grades at the college. The team will return to the college on April 4, 2008, to validate the report.

Support for Assemblywoman Mary Hayashi's Assembly Bill 1754 – Community Colleges: Grade Changing Policy

The Governing Board reviewed and agreed to write a letter of support for this statewide draft legislation that calls for the Chancellor of the California Community Colleges to distribute a model policy on grade changing to each community college district in California.

New Agreements Approved

The Governing Board approved a number of agreements including the following:

- A DVC renewal agreement to provide bilingual Algebra and Geometry courses to the Mt. Diablo Unified School District;
- A new CCC Memorandum of Understanding to serve as a partner in the Contra Costa County Zero Tolerance Access and Visitation Program; and
- A new LMC agreement with Holy Names University to provide clinical experiences for their Master of Science, Nursing Program students.

Upon approval at the next regular meeting, complete Governing Board minutes for this meeting will be posted at: http://www.4cd.net/governing_board/minutes07_08.asp

**THE NEXT REGULAR MEETING/STUDY SESSION
OF THE GOVERNING BOARD
WILL BE HELD ON APRIL 30, 2008, AT 4:30 P.M.
AT LOS MEDANOS COLLEGE LIBRARY,
2700 E. LELAND ROAD, PITTSBURG, CALIFORNIA**